

CIDOC Annual General Meeting 2016

Location: MiCo Milano

Date: 6 July 2016, 14:15 – 16:10

Minutes: Trilce Navarrete

Agenda:

1. Opening of the meeting
2. CIDOC Board election
3. Approval of minutes
4. Report from 2015 conference
5. Chair's report
6. Secretary's report
7. Financial report
8. Working Groups' reports
9. CIDOC Training Association report
10. Presenting CIDOC 2017
11. CIDOC 2018 and beyond
12. Other business
13. Thank you

1. Opening of the meeting.

Monika Hagedorn-Saupe opened the AGM because of the off-site day in Torino the following day, instead of at the end of the meeting as customary.

2. Richard Light to speak about the election.

The election followed the process specified in statutes. Following an open call for candidates, candidates were nominated and members were invited to vote. Votes were checked for eligibility and counted (when eligible). Invalid votes represent people that are involved with CIDOC and want to participate but are not formally registered with ICOM.

3. Approval of minutes from 2015 AGM.

The minutes from the AGM 2015 were approved.

4. Report conference 2015.

Monika presented the main results from the 2015 CIDOC activities.

5. Chairs report

Nicholas Crofts briefly presented the activities following the last AGM in New Delhi at CIDOC 2015 and reported that he resigned by the end of 2015. Monika Hagedorn-Saupe took over as interim chair and presented the CIDOC activities of 2016. One important landmark was the adoption of the **Statement of Principles**

of Museum Documentation (v.6.2 from June 2012) by the ICOM as a tool to further the institutional goals.

Attention will be given to CIDOC membership, which is complicated due to the structure of ICOM (with national and international committees). In the coming period, CIDOC will work on improving the membership contact list and communication.

6. Secretary report

Institutional active members: 92.

Individual active members: 645.

New members: 110 (10 September 2015 through 6 July 2016).

During CIDOC Milan, 91 members indicated they were interested in being part of the CIDOC committee, 6 volunteers supported the CIDOC Milan activities.

7. Financial report

The funds originating from ICOM are based on the number of members as well as on the CIDOC activities.

Some of the current costs include the translation of the newsletter, travel expenses, and payment of part of the costs in Torino.

CIDOC had €6,000 income in 2015 and €16,000 of expenses, which were allocated to a number of activities throughout the year. Although this could be seen as too giving, it intends to use some of the saved resources in response to the wishes of ICOM.

8. Editor's report

CIDOC will publish a short paper version of selected presentations from the last conference meeting in both French and English.

9. WG reports

Exhibition and performance documentation: Gabriel Moore Forell Bevilacqua chair

Since the first meeting held during the CIDOC Annual Meeting in New Delhi (2015) the WG is struggling to organize itself as functional network. Many museum professionals and institutions showed interest in the discussions and ideas proposed at our first gathering but the lack of an adequate communication channel and time posed a difficult challenge to our first and more important objective: bring together professionals, institutions and researchers to investigate the central role of exhibition and performance documentation in museums. However, another meeting during the ICOM General Meeting in Milan (2016) reinforced the importance and centrality of our subject for the museum community and we hope to organize our first independent and dedicated meeting in Rio de Janeiro in May.

Digital Preservation: Susanne Nikkel chair

The WG has concentrated on the UNESCO/PERSIST guidelines and contributed with comments and a new chapter for the museums to the guidelines. During autumn the WG chair took part in some considerations about how to implement the guidelines and how museums could contribute in this work. A suggestion to CIDOC to recommend an endorsement of the guidelines to ICOM was made by the chair.

The chair had also had consultations with some national and local institutions in Sweden concerning how museums, archives and libraries can work together in questions of digital preservation.

Documentation Standards: Jonathan Whitson-Cloud chair

The documentation standards working group has held one on-line group meeting between conferences this past year and at least ten one-2-one meetings both face-2-face and on-line. Activity through the year has focused on developing, understanding and defining the wiki-tiki platform and the shape of the Encyclopaedia of Museum Practice (EoMP) on it.

Information centers: Monika Hagedorn-Saupe chair

The information centers working group did not have a meeting in Milano, but during the last year, the main work was related to the support and contribution to the finalization of the ISO standard on International Museum Statistics. This standard has been published in Spring 2016. The ISO TC46 SC8 WG11 has been given the task to develop an ISO standard on key indicators for museums. This task will be taken up in the first meeting in October 2016, and the Information Centers working group will continue to support this ISO working.

LIDO: Regine Stein chair

Activities of the LIDO Working Group focused in 2016 on producing guidelines and additional recommendations for using and implementing LIDO as standard harvesting format into data provision and service environments. Two publications from LIDO WG members are newly available

- Implementing LIDO. A methodology for implementing LIDO, and in doing so give help and advice to potential and new users of lido seeking to employ it, by Gordon McKenna and Regine Stein (available from <http://network.icom.museum/cidoc/working-groups/lido/resources/>)
- The Common Catalogue of Data Fields for Prints and Drawings. A Guide to High-Quality LIDO Data, by Angela Kailus et al. (see German version at <https://www.arthistoricum.net/netzwerke/graphik-vernetzt/feldkatalog/>, to be published in English language in January 2017)

The development of recommendations for the control of certain LIDO elements and attributes are carried on. The aim is to formalize and extend recommendations for select parts of the LIDO schema into a systematic, machine-processable set of recommendations in order to support data production and indexing, consistent mapping, portal functions and Linked Open Data publication. A set of term lists for five LIDO attributes and one LIDO

element were submitted to the community for review, they were adopted by the LIDO WG in its 2016 annual meeting and will be released in January 2017.

10. CIDOC Training Association report

Nicholas reported on the formation of the CIDOC Training Association. It is organized in modules to allow flexibility. Courses intend to be comprehensive on the documentation of museum collections. Content and examples cover an international perspective

The annual meetings have been organized in Texas US, Sao Paolo Brazil, and Juyaskyla Finland. So far, over 400 students have been trained.

The CIDOC Training Association was established in 2016 under Swiss Law. The founding members are Nicholas Crofts (chair), Dominik Remondino (secretary), Nicky Ladkin (treasurer), Didier Grange (member). It reports to the CIDOC board, while keeping independence from CIDOC regarding contracts, banking, and IP.

11. Presenting CIDOC 2017:

The CIDOC 2017 meeting will be at Tbilisi, capital of Georgia. Georgia has 240 museums (72 in Tbilisi). A pilot has been launched with 5-6 museums online to give access to information about collections. The topic of the meeting will be "Documentation: past, present, future..."

12. Future CIDOC meetings:

CIDOC 2018 Iran, Portugal, and the US have expressed interest and applications are under way. We hope to have complete applications by the end of 2016, so the board can decide early in 2017 and the selected conference location can be presented at CIDOC 2017 in Tbilisi, Georgia.
CIDOC 2019 Japan (together with ICOM meeting).
CIDOC 2020 Possibly Armenia.

13. Other business

Richard calls for further conversation between working groups and members of the board to take place. There is a LinkedIn group member to support this, though it is hardly used.

Following up with the meeting with Chinese delegation after the Shanghai meeting, a collaboration with the Chinese documentation team will be explored.

14. Closing and thanks to all (16:10)

CIDOC Board:
Alexandre Matos

Stephen Stead
Gabriel Moore Forell Bevilacqua
Gordon McKenna
Martina Krug
Richard Light
Regine Stein
Mika Nyman
Susanne Nickel
Manvi Seth
Terry Nyambe
Kaie Jesser
Monika Hagedorn-Saupe
Nicholas Crofts
Maija Ekosaari
Trilce Navarrete